Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
November 9, 2021

Present: Dan Wells, President; Phil Raya, Vice President; Pete Carlson, Member; Debbie Wingo, Member; Jim Bridges, Superintendent

In attendance: Dena Whittington, Chief Business Officer; Emily Stroup, Director of Human Resources; Monica Emeldi, Director of Special Education; Sarah Steen, Curriculum Coordinator; Tessa Bunch, Christina Orsi, Ken Silman, Alyssa Wooten, Principals; Celli Coeville, Administrative Assistant

I. OPEN SESSION

a. Call to Order at 5:32 PM
b. Roll Call to Establish Quorum – Mr. Jackman was absent
c. Approval of Agenda-
d. Public Comment on Closed Session Items

MSA (Carlson/Wingo) – Approve the agenda with one correction, the date of the Minutes should be October 19, 2021-

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Raya, Wells Wingo		Jackman	

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:30 PM

Welcome from Board President Mr. Wells
Pledge of Allegiance
Superintendent's Report

In Closed Session-

MSA (Wingo/Carlson) - For certificated employees, the Board approved the new hire for employee # 12233; For classified employees, the Board approved the new positions for employee #'s 12234, 12235, 12236, 12237, 12238, 12239 and 12240, the job transfer for employee # 12241, the new hires for employee #'s 12242, 12243, and 12244; and approved the release of employee # 12245

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Raya, Wells, Wingo		Jackman	

Superintendent's Report – Dr. Bridges provided an update of District COVID information. Last week the District only had one COVID case in the District.

The District has 48 students on long term Independent Study through San Joaquin County Office of Education's program. We are slowly starting to see these students return to the District.

Dr. Bridges provided a quick construction update. Corral Hollow Elementary School has gone out to bid now and the bids will be coming back the first week of December. The hope is that a guaranteed maximum price of construction can be brought to the December Board Meeting. There is a hope that

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the District will see a lot of bids which will drive the cost of the school down. The District is projecting 750 homes in Tracy Hills to be occupied which will generate about 340 students. We are averaging 5-6 students each week to the District.

III. PUBLIC COMMENT – No public comments for items not on the agenda.

IV. APPROVAL OF THE CONSENT AGENDA

4.1 Minutes – Special Board Meeting October 19, 2021
4.2 Warrants – October 2021
4.3 Financials – October 2021

MSA (Wingo/Raya) approve the consent agenda as presented

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Raya,		Jackman	
Wells, Wingo			

V. EDUCATIONAL SERVICES

5.1 Site Specific Emergency Operation Plans – Dr. Bridges thanked each of the principals for the hard work that they did on their site plans. The site plans are modified and updated each year to reflect such things as new dress code guidelines, offsite evacuation sites availability, and update any emergency personnel people and functions for each site

MSA (Wingo/Carlson) approve the Site Specific Emergency Operation Plans as presented

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Raya,		Jackman	
Wells, Wingo			

5.2 Student Enrollment – The District continues to see an increase in enrollment. The independent study students are not included in the enrollment number on this report.

VI. PERSONNEL SERVICES

6.1 CBEST Variable Term Waiver Request – P. Atwal

MSA (Carlson/Raya) approve the CBEST Variable Term Waiver Request for P. Atwal as presented

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Raya,		Jackman	
Wells, Wingo			

VII. BUSINESS AND FACILTIES

7.1 October 2021, Fiscal Year 21-22 Budget Adjustments -

MSA (Carlson/Raya) approve the October 2021, Fiscal Year 21-22 Budget Adjustments as presented

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Raya,		Jackman	
Wells, Wingo			

7.2 Bond Counsel for 2022 Issuance and Refunding- Dr. Bridges noted that one of the things the District is considering with Tracy Hills is financing the remainder of the school. With construction costs as high as they are, we currently do not have the mitigation money to build the school based on what we have received from the developer. The District has had discussions with two different groups regarding financing options or selling the remaining bonds and what that process would be. In these discussions, both parties advised that it is a good time to consider refinancing the bonds. Ms. Whittington noted that the Board action tonight on the item and the following item, is just to assemble the team. The District has some requirements that need to be fulfilled in order for the team to do certain work for the District. The refunding and issuance will be brought to the Board next month. Dr. Bridges noted that the District will be looking at things such as the terms of interest, and the length of the loans. The bond market is positive now and if we can refinance the bonds, the District would be reducing the amount of interest the tax payers will have to pay in the long run. This will allow us to have more bonding capacity potentially in the future and will show that we are good

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stewards with the funds. More information will be provided next month by the consultant whom the District is working with.
MSA (Carlson/Raya) accept Lozano Smith as the Bond Counsel for 2022 Issuance and Refunding as presented

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Raya, Wells, Wingo		Jackman	

7.3 Bond Underwriter for 2022 Issuance and Refunding-
MSA (Wingo/Carlson) approve the Bond Underwriter for 2022 Issuance and Refunding as presented

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Raya, Wells, Wingo		Jackman	

7.4 Municipal Advisory Consulting Services for 2022 Issuance and Refunding- Shin Green will come to the December Board Meeting to present to the Board.
MSA (Raya/Carlson) approve the Municipal Advisory Consulting Services for 2022 Issuance and Refunding as presented

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Raya, Wells, Wingo		Jackman	

7.5 Quarterly Williams Act Reporting – there were no complaints for this reporting period

VIII. BOARD DISCUSSION AND REPORTS

8.1 2022 CSBA Delegate Assembly Nomination- The Board had no recommendations, no action was taken on this item.

8.2 Appointment of New Measure J Citizens Oversight Committee Member
MSA (Wingo/Carlson) approve the appointment of Patricia Ochoa as New Measure J Citizens Oversight Committee Member as presented

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Raya, Wells, Wingo			

8.3 Items for the Next Board Meeting- Annual Reorganization of the Board, Issuance for the Bond, First Interim and the Audit report

ADJOURNMENT – MSA (Carlson/Raya) 6:50 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

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